



The National Insurance Board  
of Trinidad and Tobago

## REQUESTS FOR PROPOSAL (RFP)

Proposals for the Provision of Medical Advice Services to the NIBTT  
Reference #TR2223-002

The National Insurance Board of Trinidad and Tobago (NIBTT) hereby invites suitably qualified companies/individuals to submit proposals for the provision of Medical Advice Services to the NIBTT – Reference #TR2223-002.

### Collection of Proposal Documents

Request for Proposal (RFP) documents can be made available via email requests and can be requested through the Manager Procurement @: [managerprocurement@nibtt.net](mailto:managerprocurement@nibtt.net) **Mondays – Fridays between 8:00 a.m. and 4:00 p.m. local time. The deadline date for requests is October 14th, 2022, at 4:00 p.m. local time.**

### Closure Date

The deadline date for submission of proposals is **October 31<sup>st</sup>, 2022, at 4:00 p.m. local time.**

### Evaluation Criteria

Proposals will be evaluated according to pre-defined criteria, which, in summary, are designed to determine:

1. Qualifications
2. Relevant Experience
3. Fees

### Submission Instructions

Proposals **MUST** be submitted via email only to Corporate Secretary by **Monday 31<sup>st</sup> October 2022 at 4:00 p.m. local time.** All other requirements relative to the submission of proposals are outlined in the RFP document.

Should further information be required in respect of this advertisement, queries may be directed as follows:

**The Manager Procurement**  
**National Insurance Board of Trinidad and Tobago**  
**14-19 Queen's Park East**  
**Port of Spain**  
[managerprocurement@nibtt.net](mailto:managerprocurement@nibtt.net)