## **SEMINAR REQUEST FORM**

To submit your request please save the form and e-mail it to seminars@nibtt.net or print and deliver to Corporate Communications, Corporate Headquarters, 14-19 Queens Park East, Port of Spain. One of our Education Officers will contact you within 48 hours of receipt of your request.

Seminar Type	Average Duration
Retirement Related Benefits	1 1/2 Hours
All Benefits	2 - 3 Hours
All Benefits and Employer Compliance	6 - 7 Hours

\*Required fields.

Company Name:*	Contact Last Name:
Address:	Contact First Name:
City:	Phone Number:
Phone Number:*	E-mail:
FAX Number:	
E-mail:	
	Type of Seminar
Date Preferred:*	Retirement Related Benefits
Time Preferred:*	○ All Benefits
Time Freiened.	All Benefits and Employer Compliance
If Other, please state:	Completion of NIS Forms
Location of Seminar:	Other Information
Estimated No. of Attendees:*	

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